



Be a Magic Volunteer this December!

Mark your calendar – the Magic happens Dec. 19-23, 2018 from 5:30-8:00 PM.

Magic at the Mill is Willamette Heritage Center's largest community event, with live music, vendors, children's activities, craft demonstrations, house and mill tours, living history, Santa, model trains, and thousands of lights all over the grounds. More than 6,500 visitors were hosted by WHC volunteers last year. Please consider being part of this annual holiday celebration!

To volunteer, please complete the form below:

Name (PLEASE PRINT) _____

Address _____ City _____ ZIP _____

Circle contact preference: Day Ph. _____ Evening Ph. _____

Email _____

School/Group (if applicable) _____

Please circle each evening you are available to volunteer:

Wed. Dec. 19 Thurs. Dec. 20 Fri. Dec. 21 Sat. Dec. 22 Sun. Dec. 23

I want to volunteer a total of (circle one): 1 2 3 4 5 evenings during Magic.

Please **NUMBER** your first 3 preferences below. (If you just use check marks, we'll assume you have no preference!) We can't guarantee your first choice, but we'll do our best. Thanks!

_____ **Children's Activities** – Help kids with activities like making reindeer food, silhouettes, and other crafts. (indoors)

_____ **Greeter/Host** – Welcome guests, take tickets, stamp hands, distribute programs, answer questions. (outdoors / windy doorways)

_____ **Elevator Operator** – Take visitors to various floors in the Mill Building and let them know what's happening on each floor and around the site. (indoors)

_____ **Mill Building traffic guide** – To relieve congestion in the stairwells, we will have one stairway for up and one for down. You'll help people get to the right one and answer questions about what's happening on each floor and around the site. (indoors)

(See over for more!)

- _____ **Santa Elf** – Talk to children waiting in line to see Santa, hand out candy canes, help Santa, and assist families with photos. For this job we need **very cheerful, friendly elves who love to talk to kids!** (indoors)
- _____ **Roamer/Relief** – Fill in for volunteers on breaks, fill in for parking lot volunteers, general visitor assistance. (indoors and outdoors)
- _____ **Volunteer Hospitality** – Set up food and drink, welcome volunteers, keep refreshments stocked and room clean, keep hot foods hot and cold foods cold, clean up at end of evening. (indoors, sitting/standing)
- _____ **Living History, exterior houses** - Admit visitors in small groups to houses, answer basic questions. Requires training. Costume optional (weather dependent). (outdoors)
- _____ **Living History, interior houses** – Welcome visitors, give short history, answer questions, watch over artifacts. Requires training and costume fitting in advance. (indoors)
- _____ **Parking Attendant** – Direct visitors to appropriate spots to park; monitor parking lots to see when full and when to direct visitors to additional parking lots. (outdoors)
- _____ **Admissions** – Welcome visitors, sell admissions, give tickets, answer questions. Requires cash handling experience. (indoors and outdoors)
- _____ **Entertainment Host** – Welcome and assist entertainers at Dye House or Church; welcome guests, help them get seated, find places for strollers, etc. (indoors and outdoors)
- _____ **Exhibit Gallery Host** – Welcome visitors to current exhibit in the gallery; help them understand gallery rules. (indoors, sitting/standing)

Can't Volunteer? Consider donating snacks or handwarmers (or money for these items) for volunteers – email or call us below and we'll tell you how.

Please send or drop off completed form to:

Willamette Heritage Center, 1313 Mill St. SE Suite 200, Salem OR 97301

or call Erica Osorio at 503-585-7012 ext. 254, or email: ericao@willametteheritage.org

THANK YOU!

For Internal Use Only

On Chart	Wed.	Thurs.	Fri.	Sat.	Sun.
Position					
Hours					
Notes					Total: